Every Day Counts **Quick** Grade Level Team Prep Agenda for _____ using edconline.net

<div align="center">month</div>

Date: Time: _____ to _____

_____   Team Recorder: _____

Grade Level: _____

Team Members Present:
Grade Level Team Recorder: Please turn in one copy to_____**by**_____.
Note: You will need your edconline.net startup session agenda, August handouts, including September Question Cards, and access to a computer and the internet, other items needed for Step C will vary by grade.

A.   **(20 min.) Looking ahead to next month:**
Go to edconline.net. Click on Samples – EDC Start up and then on Photos and Questions for your grade level. For the Counting Tape, Calendar, and other grade level specific elements, view the photos, read the summaries out loud together. Then role-play the discussion question cards to get a feel for different kinds of questions to guide discussion for each element.

Note: If you started school in early August and substituted September elements into this first month of school, you'll need to skip forward a month within the website and in the teacher's guide to view your new month's elements.

List below the elements everyone on the team will be implementing next month. Divide up the elements to read about in the Teacher Guide. What math will students be learning by discussing each element? Include key math vocabulary.
Elements we will use next month: **Math:**

B. **(5 min.) Complete a plan for first week of the new month:** For each day of the first week, note the element that will be the main focus of discussion and list other elements that will only be updated.
Attach a copy of one team member's week plan.

C. **(35 min.) Materials Preparation:** Go to Samples – EDC Startup and click on Getting Started for your Grade. Referring to photo and preparation steps, help one another prepare the items needed. Gather September question cards provided in August with a paper clip to keep near your EDC display. Brainstorm questions to add to the backs. What do you have left to do?
Ready: **Still need to prepare:**

D. **Feedback:** Was the session helpful to your team's understanding and preparation of Every Day Counts for next month? _____ If yes, would your team like to have time provided to do this again next month? _____ If not, how could the time be made more productive? (Use back of page.)